

## **Immunisation Advisory Centre (IMAC)**

### **PRIVACY POLICY**

- 1 Introduction:** This Privacy Policy and any service-specific policy statements set out how we collect, use, store and disclose personal information.
- 2 Changes to this Privacy Policy:** We may review and update this Privacy Policy or our service-specific privacy statements.
- 3 Definitions**
- 4 Collection of Personal Information – Who:** Generally, we collect personal information about health professionals and trainees, users of our 0800 IMMUNE phone line, participants in research studies and other users of our Services.
- 5 Collection and Use of Personal Information – Training and Development:** Where you engage with us for training and development, we collect and use your information for purposes related to your course, and for some broader purposes within the health and research sectors.
- 6 Collection and Use of Personal Information – Health Consumers:** If you choose to provide us with your health information we may use this information for purposes set out elsewhere in this Privacy Policy.
- 7 Collection and Use of Personal Information – Participants in Research:** We carry out research activities, and may also use your information to support the recruitment of participants for relevant research carried out by ourselves or others.
- 8 Collection and Use of Personal Information – Other:** We also collect and use your information for other purposes including training and quality assurance, evaluating our performance and the outreach of our Services, and marketing.
- 9 Disclosure of Personal Information:** We share personal information with DHBs, your other affiliated organisations, the Ministry, the University, research organisations and service providers.
- 10 Storage and Security of Personal Information:** We take reasonable security safeguards to ensure that your personal information is protected against unauthorised loss, access, use, modification, disclosure and other misuse, including through the use of trusted third party providers.
- 11 Your Rights to Access and Request Correction of Personal Information:** You can ask us to confirm what personal information we hold about you, and request access and correction of that information.
- 12 Keeping Your Information Up-to-date:** We need your help to keep your contact details up-to-date. We take additional steps to remedy discrepancies and errors within your information.
- 13 UniServices and the University**
- 14 Marketing:** We may send you information about our Services, and/or events and services of our third party partners. We may contact you if you are a suitable candidate for a course for which there is a public health need. We or others may contact you to ask if you would participate in relevant research studies.
- 15 Cookies and Website Access:** We use cookies and similar tools to help remember users and monitor how they interact with our Websites.
- 16 Covid-19 - Vaccines and Your Privacy:** We do not collect records of Covid-19 vaccinations.
- 17 Your other Privacy Rights:** You can contact us if you have questions about your privacy rights.